



BOMBAY BUNTS ASSOCIATION'S

BUNTS COLLEGE OF HIGHER EDUCATION (NIGHT COLLEGE)

'Bunts Centre', Shashikala Manmohan Shetty Complex, Bunts Centre Marg, Plot No. 42, Sector-24, Off. Gaondevi Chowk, Juinagar (W), Near Bharat Petrol Pump, Navi Mumbai - 400 706. Phone : (022) 27703156 Email : bba.bche@gmail.com

Ref.:

Date :

IQAC MEETING (Academic Year 2022-2023)

Date: 12/03/2023

NOTICE


All the IQAC members are informed that there will be a meeting of Internal Quality Assurance Committee on 18th March, 2023 at 5.30 pm in the Chairman's cabin. You are requested to be present for the meeting.

Agenda of the meeting is given below along with the list of IQAC members.

Agenda of IQAC Meeting:

4. Purchase of New computers and projectors
5. Preparation for women's day and other activities
6. Parent - teachers meeting
7. Preparation for semester end exam (Sem-VI Exam)




Principal & Chairperson
PRINCIPAL
BBA'S Bunts College of Higher Education
(Night College) Juinagar, Navi Mumbai.



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Ref.:

Date :

Date: 20/03/2023

IQAC Meeting Minutes / Report

As per the notice circulated on 12th March, 2023 the meeting was conducted on 18th March, 2023. The meeting started at 5.30 pm in the chairman's cabin. IQAC Coordinator, Assist. Prof. Dr. Ravi Jagtap welcomed all the committee members. The IQAC Coordinator, Assist. Prof. Dr. Ravi Jagtap read out the Minutes of previous meeting held on 3rd December, 2022 and the same was unanimously approved as proposed by Mr. Shridhar K. Shetty & seconded by Mr. Vinod Alva. Later on IQAC Coordinator briefed the agenda and proceeded for the meeting.

The following points were discussed during the meeting.

- As per the strength of the students the IQAC Committee requested the management and the chairperson to increase the number of computers. The committee decided to purchase at least 6 more computers.
- Women's day to be conducted with great inspiration & joy. Guest lectures to be arranged.
- Parents meeting to be conducted for the better communication and coordination between teachers and parents. Parents must be updated from the daily activity of the college. There is need to provide the progress report of the students to their parents.
- As per the circular of University of Mumbai, TY classes, Semester - VI, Exam will be conducted in the month of April so there is need to analyze the completion of syllabus. Guest lecture to be arranged for the different subjects in different stream.
- IQAC encouraged faculty members to conduct bridge courses and certificate courses for S. Y. & T. Y. students.
- It was decided that activities to be conducted by DLLE, WDC and other committees or departments time to time.



Shankar
Principal & Chairperson

PRINCIPAL

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Ref.: IQAC Members present:-

Date :

SL NO.	NAME OF THE MEMBER	DESIGNATION	SIGNATURE
1	Prof. (Dr.) S.S.Bhandari	Principal & Chairperson	
2	Prof. Dr. Ravi Jagtap	Coordinator	
3	Prof. Santu Parui	Co - coordinator	
4	Adv. Mr. Rathankar V. Shetty	Management Representative	
5	Mr. Shridhar K Shetty	Community Representative	
6	Mr. Vinod Alva	Industry Representative	
7	Ms. Komal Patil	Student Representative	
8	Ms Shivanjali P	Alumni representative	
9	Mrs. Saritha Poojary	Administrative Officer	
10	Ms Jyoti Yadav	Internal Member	
11	Ms Yogita Patil	Internal Member	
12	Mr Manoj Gurav	Internal Member	

VOTE OF THANKS

The meeting ends with positive discussion and with great hope. IQAC Coordinator thanked to all the members present in the meeting.

Dr. S.S. Bhandari

(Principal & Chairperson)

PRINCIPAL

BBA'S Bunts College of Higher Education
(Night College) Juinagar, Navi Mumbai.

Asst. Prof. Santu Parui

Co-coordinator

Assist. Prof. Dr. Ravi Jagtap

(IQAC - Co-ordinator)





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Ref.:

Date : 01/12/2022

IQAC MEETING (Academic Year 2022-2023)

Date: 01/12/2022

NOTICE

All the IQAC members are informed that there will be a meeting of Internal Quality Assurance Committee on 3rd Dec, 2022 at 5.30 pm in the staff room. You are requested to be present for the meeting.

Agenda of the meeting is given below along with the list of IQAC members.

Agenda of IQAC Meeting:

1. Annual function, Cultural week & Sports Day planning
2. Preparation for I.C.A.I. Foundation Exam
3. TY Semester- V exam and Assignment of University Assessment work.




Principal & Chairperson

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Ref.:

Date :

Date: 05/12/2022

IQAC Meeting Minutes / Report

As per the notice circulated on 1st December, 2022 the meeting was conducted on 3rd December, 2022. The meeting started at 5.30 pm in the staff room. IQAC Coordinator, Prof. Dattatray Godke welcomed all the committee members.

The IQAC Coordinator, Prof. Dattatray Godke read out the Minutes of previous meeting held on 10th March, 2022 and the same was unanimously approved as proposed by Adv. Rathanakar V. Shetty & seconded by Mr. Sridhar k. Shetty. Later on IQAC Coordinator briefed the agenda and proceeded for the meeting.

The following points were discussed during the meeting.

- It has been decided that cultural week and sports week to be conducted between 20th December to 25th December, 2022. Even annual function to be set up on 21st Jan, 2023. Therefore all the teachers and the committee heads are assigned various duties for the grand success.
- As per the circular of University of Mumbai, TY Semester – V, Exam will be conducted between 8th December to 15th December, 2022. Therefore there is need to analyze and check whether syllabus is completed or not or there is need of guest lecture. Teachers must go through the revision in each subject. In this respect there is need to monitor the progress of the students. Teachers also should take part in the assessment work of University of Mumbai.
- As our college has taken the center of I.C.A.I. Exam, December, 2022, we must run the exam smoothly and systematically. It shows the reliability and potentiality of the college.




Principal & Chairperson
PRINCIPAL

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Ref.:

Date :

IQAC MEETING (Academic Year 2021-2022)

Date: 05/3/2022

NOTICE

All the IQAC members are informed that there will be a meeting of Internal Quality Assurance Committee on 10th March, 2022 at 5.30 pm in the chairman's cabin. You are requested to be present for the meeting.

Agenda of the meeting is given below along with the list of IQAC members.

Agenda of IQAC Meeting:

9. Department wise Academic planning
10. Preparation of semester end exam and assessment of university papers.
11. Preparation for annual function and other activities.



Shandani

Principal & Chairperson
PRINCIPAL

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Ref.:

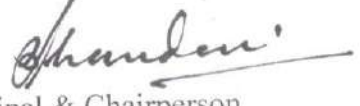
Date :

Date: 15/3/2022

IQAC Meeting Minutes / Report

- As per the notice circulated on 5th March, 2022 the meeting was conducted on 10th March, 2022 in time. The meeting started at 5.00 pm in the staff room. IQAC Coordinator, Prof. Dattatray Godke welcomed all the committee members.
- The IQAC Coordinator, Prof. Dattatray Godke read out the Minutes of previous meeting held on 14th June, 2021 and the same was unanimously approved as proposed by Adv. Rathanakar V. Shetty & seconded by Mr. Sridhar k. Shetty. Later on IQAC Coordinator briefed the agenda and proceeded for the meeting. T
- The following points were discussed during the meeting.
- It has been decided that all the stream heads must prepare the academic planning well in advance. Subjects to be allotted to the teachers as per their mastery of subject.
- Semester exams will be conducted at the end of March, 2022 so syllabus must be completed and revision to be done. In this respect there is need to monitor the progress of the students.
- Further IQAC committee requests the exam chairperson to complete the exam work in stipulated time and declare the result as early as possible. Every teacher teaching to TY Classes must assist university exam papers.
- IQAC Committee decided to invite the subject experts to deliver the guest lectures so the result could be improved.
- As the college is going to organize annual at the end of this month, there is need of more practice. There should be maximum participation of students in the function. It will generate confidence among the students.




Principal & Chairperson
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Ref.:

Date : 10/3/2022

IQAC Members present:-

SL NO.	NAME OF THE MEMBER	DESIGNATION	SIGNATURE
1	Prof. (Dr.) S.S.Bhandari	Principal & Chairperson	
2	Prof. Dattatray Godke	Coordinator	
3	Adv. Mr. Rathankar V. Shetty	Management Representative	-
4	Mr. Shridhar K Shetty	Community Representative	
5	Mr. Jayaram Shetty	Industry Representative	-
6	Ms. Komal Patil	Student Representative	
7	Mrs. Saritha Poojary	Administrative Officer	
8	Mr. Dattatray Bhosale	Internal Member	
9	Mr. Gokul Coudhary	Internal Member	
10	Mr. Yogita Patil	Internal Member	-
11	Mrs. Jyotsna Netake	Internal Member	

VOTE OF THANKS

The meeting ends with positive discussion and with great hope. IQAC Coordinator thanked to all the members present in the meeting.

Dr. S.S. Bhandari

PRINCIPAL

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(Principal & Chairperson)
(Night College) Juinagar, Navi Mumbai

Assist. Prof. Dattatray Godke

(IQAC - Co-ordinator)





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Ref.:

Date :

IQAC MEETING (Academic Year 2021-2022)

Date: 10/6/2021

NOTICE

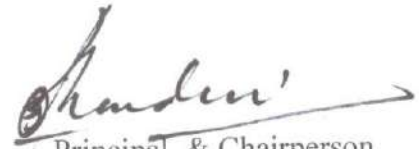
All the IQAC members are informed that there will be a meeting of Internal Quality Assurance Committee on 14th June, 2021 at 5.00 pm in the chairman's cabin. You are requested to be present for the meeting.

Agenda of the meeting is given below along with the new list of IQAC members.

Agenda of IQAC Meeting:

5. Academic planning
6. Updating of all exam schedule and preparation of result.
7. Classroom renovation & Requirement of Benches
8. Scholarship details





Principal & Chairperson

PRINCIPAL

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Ref.:

Date :

Date: 20/6/2021

IQAC Meeting Minutes / Report

- IQAC meeting was conducted on 14th June, 2021 during the end of the covid period. All were informed to follow the distancing and other guidelines of government of India. Some committee members were absent. The meeting started at 5.00 pm in the chairman's cabin. IQAC Coordinator, Prof. Dattatray Godke welcomed all the IQAC committee members.
- The IQAC Coordinator, Prof. Dattatray Godke read out the Minutes of previous meeting held on 10th Jan, 2019 and the same was unanimously approved as proposed by Mr. Sridhar k. Shetty & seconded by Mr. Vinod Alva. Later on IQAC Coordinator briefed the agenda and proceeded for the meeting. Meeting begins with the following discussions.
- Due to covid there was a lot of confusion whether the classes will run offline or online. The Committee decided to frame the Academic Planning to run the classes as per the situation or as per the circular of University of Mumbai. Time table to be fixed in both the ways, online as well as offline.
- Further IQAC committee request the exam chairperson to complete the exam work and declare atkt as well as medical cases result immediately. It has been decided that no student should fail in the exam.
- IQAC Committee visited in every class and requested the management to supply best quality and the sufficient benches in the class rooms so there may not be any difficulty to the students while writing.
- Further it was decided to find out the various scheme launched by the government for the students as a scholarship. Students must be given guidance in this respect.



Sridhar K. Shetty
Principal & Chairperson

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Ref.:

Date : 10/6/2021

IQAC Members present:-

SL NO.	NAME OF THE MEMBER	DESIGNATION	SIGNATURE
1	Prof. (Dr.) S.S.Bhandari	Principal & Chairperson	
2	Prof. Dattatray Godke	Coordinator	
3	Adv. Mr. Rathankar V. Shetty	Management Representative	
4	Mr. Shridhar K Shetty	Community Representative	
5	Mr. Jayaram Shetty	Industry Representative	
7	Ms. KomalPatil	Student Representative	
8	Mrs. SarithaPoojary	Administrative Officer	
9	Mr. DattatrayBhosale	Internal Member	
10	Mr. GokulCoudhary	Internal Member	
11	Ms. Yogita Patil	Internal Member	
12	Mrs. Jyotsna Netake	Internal Member	

VOTE OF THANKS

The meeting ends safely and with great hope. IQAC Coordinator thanked to all the members present in the meeting in spite of covid pandemic.

Dr. S.S. Bhandari

PRINCIPAL

BBA'S Bunts College of Higher Education
(Principal & Chairperson)
(Night College) Juinagar, Navi Mumbai

Assist. Prof. Dattatray Godke

(IQAC – Coordinator)





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Ref.:

Date : 17/7/2019

IQAC MEETING (Academic year 2018 - 2019)

Date: 17/7/2019

NOTICE

All the IQAC members are informed that there will be a meeting of Internal Quality Assurance Committee on 22nd July, 2019 at 5.30 pm in the staff room. You are requested to be present in time. Agenda of the meeting is enclosed.

Agenda of IQAC Meeting:

1. To discuss about additional infrastructure and renovation
2. Arrangement of orientation program.
3. Development of teachers and the staff.
4. Renovation of college Website updates




Principal & Chairperson

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Ref.:

Date :

Date: 25/7/2019

Report / Minutes of Meeting of IQAC

- Dr. S. S. Bhandari, Principal and the chairperson of IQAC welcomed all the committee members. The IQAC Coordinator, Prof. Yogita Patil read out the Minutes of previous meeting held on 10th Jan, 2019 and the same was unanimously approved as proposed by Mr. Sridhar K. Shetty & seconded by Adv. Mr. Rathnakar V. Shetty. Later on IQAC Coordinator briefed the agenda and proceeded for the meeting. Meeting begins with the following points.
- It has been observed that the strength of the students is increasing day by day. There is need of additional infrastructure such as sports room, extra wash room, bigger size of exam room even there is need of mini hall for the extra co-curricular activities.
- The team of IQAC suggested to the Principal to organize orientation program for all the students along with the parents. This was accepted by all the faculty members.
- One of the teacher representatives ask the chairperson of IQAC that how the management is going to help the teachers and what other benefits the management is going to provide. There is need of quality of teachers and the staff with quantity of benefits.
- IQAC Coordinator suggested that college website must be modified and updated.




Principal & Chairperson
PRINCIPAL

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Ref.:

Date : 17/7/2019

IQAC Members present:-

SL NO.	NAME OF THE MEMBER	DESIGNATION	SIGNATURE
1	Prof. (Dr.) S.S.Bhandari	Principal & Chairperson	
2	Prof. YogitaPatil	Coordinator	
3	Adv. Mr. Rathankar V. Shetty	Management Representative	
4	Mr. Shridhar K Shetty	Community Representative	
5	Mr. Jayaram Shetty	Industry Representative	
6	Ms. KomalPatil	Student Representative	
7	Mrs. SarithaPoojary	Administrative Officer	
8	Mr. DattatrayBhosale	Internal Member	
9	Mr. GokulCoudhary	Internal Member	
10	Mr. DattatrayGodake	Internal Member	
11	Mrs. Jyotsna Netake	Internal Member	

VOTE OF THANKS

The meeting was very much fruitful. IQAC Coordinator thanked to all the members present in the meeting.

Dr. S.S. Bhandari

PRINCIPAL

BBA'S Bunts College of Higher Education
(Principal & Chairperson)
(Night College) Juinagar, Navi Mumbai.

Assist. Prof. YogitaPatil

(IQAC – Coordinator)





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Ref.:

Date :

IQAC MEETING (Academic year 2018 - 2019)

Date: 05/01/2019

NOTICE

All the IQAC members are informed that there will be a meeting of Internal Quality Assurance Committee on 10th Jan, 2019 at 5.30 pm in the staff room. You are requested to be present in time. Agenda of the meeting is enclosed.

Agenda for the IQAC Meeting

6. Review of previous meeting
7. Planning for the semester end examination
8. Preparation for the annual function and convocation
9. Planning for the guest lectures
10. To accelerate researchactivities




Principal & Chairperson
05/01/2019

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Ref.:

Date :

Date: 15/1/2019

Minutes of Meeting of IQAC

- The meeting of Internal Quality Assurance Committee (IQAC) of the college was held on 10th Jan, 2021 with chairperson – Principal Dr. S.S.Bhandari and all the committee members at 5.30 pmin the staff room. Chairperson – Principal Dr. S.S. Bhandari presided over the meeting. The following points were discussed and the decisions were also taken in the meeting. Later on IQAC Coordinator briefed the agenda and proceeded for the meeting.
- IQAC Coordinator asked the faculty members to make the planning for semester end examination with time table. She also requested to all the faculty members to prepare the chart of syllabus completion.
- The college management inform the principal to celebrate annual function in the month of Feb along with degree distribution of pass out students. In this respect there should be good preparation. But in the same way study of the students should not affect.
- As the exams are approaching there is need of some guest lectures which may be helpful to increase our result. All members accepted the request of the IQAC Coordinator.
- The management representative suggested to go for the teachers training program or to arrange some sort of workshop or seminars.




Principal & Chairperson
PRINCIPAL

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Ref.:

Date : 10/1/2019

IQAC Members present:-

SL NO.	NAME OF THE MEMBER	DESIGNATION
1	Prof. (Dr.) S.S.Bhandari	Principal & Chairperson
2	Prof. YogitaPatil	Coordinator
3	Adv. Mr. Rathankar V. Shetty	Management Representative
4	Mr. Shridhar K Shetty	Community Representative
5	Mr. Jayaram Shetty	Industry Representative
6	Ms. KomalPatil	Student Representative
7	Mrs. SarithaPoojary	Administrative Officer
8	Mr. DattatrayBhosale	Internal Member
9	Mr. GokulCoudhary	Internal Member
10	Mr. DattatrayGodake	Internal Member
11	Mrs. Jyotsna Netake	Internal Member

VOTE OF THANKS

The meeting was very much fruitful. IQAC Coordinator thanked to all the members present in the meeting.

Dr. S.S. Bhandari

Assist. Prof. Yogita Patil

(Principal & Chairperson)

(IQAC – Coordinator)

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Ref.:

Date: 26/04/2018

IQAC MEETING (Academic year 2018-2019)

Date: 26/04/2018

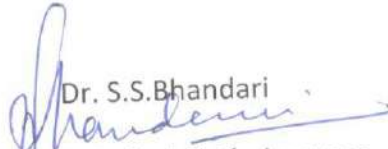
NOTICE

All the IQAC members are informed that there will be a meeting of Internal Quality Assurance Committee on 30th April, 2018 at 5.00 pm in the staff room. Attendance is mandatory. Agenda of the meeting is enclosed along with the list of the member.

Agenda for the IQAC Meeting

1. Confirmation and review of minutes of IQAC in previous meeting
2. Academic Planning for the next Academic Year -2018-2019
3. To improve the strength of students
4. To maintain proper standards of examination & result declaration
5. To accelerate research and research related activities




Dr. S.S. Bhandari
Principal & Chairperson
PRINCIPAL

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Ref.:

Date :

Date: 5/6/2018

Minutes of the Meeting

A meeting of IQAC was held on 30th April, 2018 at 5.00 pm in the staff room. With due permission of the Chairperson, the Co-coordinator initiated the meeting by welcoming the members of IQAC and discussed the agenda of the meeting to all.

The following points of the agenda were discussed;

1. Confirmation and review of minutes of IQAC in previous meeting is taken and unanimously approved by all the members.
2. It has been decided that academic planning should be well in advance. So there won't be any problem when the new session starts. The work also distributed among the committee members.
3. Further it has been observed that the strength of the students in each class is not up to the mark. So there is need to improve the admissions in all the classes. In this regard PR and advertisement to be done on mass level.
4. The committee also proposed that there should not be delay in declaration of result so the students can take admission in the next class. It will be convenient for the teachers to complete the syllabus in time.
5. The management representatives suggested that teachers and other staff members to be equipped with the modern technology. They should be given some sort of training either teaching or administration.
6. There is need to accelerate some innovative ideas or to focus on research work. Seminars, workshop and conferences should be conducted to motivate students and staff.



Principal & Chairperson

PRINCIPAL

**BBA'S Bunts College of Higher Education
(Night College) Juinagar, Navi Mumbai**



BOMBAY BUNTS ASSOCIATION'S

BUNTS COLLEGE OF HIGHER EDUCATION (NIGHT COLLEGE)

'Bunts Centre', Shashikala Manmohan Shetty Complex, Bunts Centre Marg, Plot No. 42, Sector-24, Off. Gaondevi Chowk, Juinagar (W), Near Bharat Petrol Pump, Navi Mumbai - 400 706. Phone : (022) 27703156 Email : bba.bche@gmail.com

Ref.:

Date: 30/4/2018

IQAC Members present:-

SL NO.	NAME OF THE MEMBER	DESIGNATION	SIGNATURE
1	Prof. (Dr.) S.S.Bhandari	Principal & Chairperson	
2	Prof. YogitaPatil	Coordinator	
3	Adv. Mr. Rathankar V. Shetty	Management Representative	
4	Mr. Shridhar K Shetty	Community Representative	
5	Mr. Jayaram Shetty	Industry Representative	
6	Ms. KomalPatil	Student Representative	
7	Mrs. SarithaPoojary	Administrative Officer	
8	Mr. DattatrayBhosale	Internal Member	
9	Mr. GokulCoudhary	Internal Member	
10	Mr. DattatrayGodake	Internal Member	
11	Mrs. Jyotsna Netake	Internal Member	

VOTE OF THANKS

Since there was no other business to be transacted, the meeting was adjourned. The convener thanked to all the members present in the meeting and for their cooperation.

Dr. S.S. Bhandari

PRINCIPAL

BBA'S Bunts College of Higher Education
(Principal & Chairperson)
(Night College) Juinagar, Navi Mumbai.

Assist. Prof. YogitaPatil

(IQAC - Coordinator)



Bombay Bunts Association's


Bunts College of Higher Education Night College Juinagar Navi Mumbai

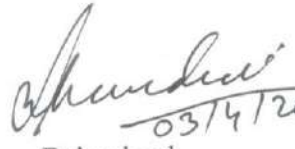
NOTICE

Date: 03/4/2019

All the IQAC members are informed that there will be IQAC meeting on 15th April, 2019 in the Conference Hall at 5.00 p.m. The agenda of the meeting is as follow:

1. Proposal for the new academic budget
2. Academic calendar
3. Admission procedure and advertisement
4. Analysis of result
5. Workshop and training program
6. Extra- curricular activities
7. Parent teacher Forum & Graduation Ceremony
8. Reward scheme


Prof. Yogita Patil
IQAC Coordinator


03/4/2019
Principal

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Bombay Bunts Association's
Bunts College of Higher Education (Night College),
Juinagar, Navi Mumbai

Minutes of Internal Quality Assurance Cell (IQAC)

Minutes of the IQAC meeting held on April 15, 2019 at 5.30 p.m. in the conference hall.

Date: 15/4/2019
Venue: Conference Hall
Time: 5.30 p.m.

Members present

SR. NO.	NAME OF THE MEMBER	DESIGNATION
1	Adv. Mr. Rathankar V. Shetty	Management Representative
2	Mr. Shridhar K Shetty (Secretary)	Community Representative
3	Prof. (Dr.) S.S.Bhandari(Chairman)	Principal & Chairperson
4	Prof. YogitaPatil	Coordinator
5	Mr. Jayaram Shetty	Industry Representative
6	Mr. Vinod Alva	Member
7	Ms. KomalPatil	Student Representative
8	Mrs. Saritha Poojary	Administrative Officer
9	Mr. Dattatray Bhosale	Internal Member
10	Mr. Gokul Coudhary	Internal Member
11	Mr. Dattatray Godake	Internal Member
12	Mrs. Jyotsana Ware	Internal Member

Agenda:

1. Proposal for the new academic budget
2. Academic calendar
3. Admission procedure and advertisement
4. Analysis of result
5. Workshop and training program
6. Extra- curricular activities
7. Parent teacher Forum & Graduation Ceremony
8. Reward scheme

Sr. No.	Subject and Decision
1	<p>Academic calendar</p> <p>First of all the chairperson welcomed the members to the meeting. He expressed his appreciation of the work done by the IQAC.</p> <p>The minutes of the previous meeting April 15, 2018 were confirmed.</p> <p>The need for maintaining an adequate balance between academic rigor,(with focus on attendance) and extra co-curricular activities was discussed. It was informed that college has taken a step in this direction by preparing an activity planner in conjunction with the students union to coordinate and systematically plan the extracurricular activities in the college. The pros and cons of such academic calendar discussed. It was proposed that the college should further develop the academic calendar for the better management of student's academic and extracurricular activities simultaneously. Academic calendar could be used as a guide and systematically execute the plan or activity. Academic planning should not be beyond the rules of University of Mumbai.</p>
2	<p>Proposal for the new academic budget</p> <p>The Principal, chairperson of IQAC asked Mrs. Saritha Pujari, office member to place the tentative budget for the academic year 2019-2020. The budget was related to the sports, various other activities, functions, training and so on. The representative of the management accepted the proposal. They suggested that they will discuss the matter in the general meeting.</p>

3	<p>Admission procedure and advertisement</p> <p>The principal suggested that admissions should be given on merit basis. Students suppose to pay at least one third of the entire fee at the time of admission.</p> <p>Some members informed that verification of the candidates' documents should be done properly.</p> <p>The coordinator of committee suggested that the advertisement should be given in Marathi as well as in English so we can get good candidates. It was also decided that inplace of big hoarding door to door advertisement to be done.</p>
4	<p>Analysis of result</p> <p>As it is night college, the principal inform the committee that most of the students are working. They do not concentrate to their studies so the result has remained not more than 60 percent.</p> <p>It has been observed that BAF and BMS result is better than B Com.</p> <p>The management informed the entire team that attendance should be mandatory. Teachers suppose to review the result and to study the students personality.</p>
5	<p>Workshop and training program</p> <p>Teachers style of teaching workshop was conducted by Mr. Shridhara Shetty, Principal of S. M. Shetty College. Continuous training to the teachers to be followed vigorously to enhance the quality of teaching. Proper maintenance of all the facilities available in the college. There should be an activity coordinator for the college. Further the chairman suggested to conduct state level or national conference.</p>
6	<p>Extra- curricular activities</p> <p>It was decided that IQAC would make a recommendation to the Staff Council to constitute a two member committee which will prepare extracurricular activity calendar. Also, all the proposal for extracurricular activities and events shall be routed through this two member committee.</p>
7	<p>Parent teacher Forum & Graduation Ceremony</p> <p>It was proposed to constitute a parent teacher forum. The graduation ceremony for outgoing students should be organized on a grand scale involving parents and guardians to facilitate forging strong institutional association with them and also provide them an opportunity to participate in the achievement of their ward.</p>

8	<p>Reward scheme</p> <p>The management committee member informed that there should reward scheme. It will boost the morale of the students and the staff. For the standard event, cash money to be given. While other all participants to be given certificates. Due to this there will be good competition. It will increase the standard of the college.</p>
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Prof. Yogita Patil , IQAC Coordinator concluded the by expressing the gratitude towards all the members for their active participation, valuable guidance and support.

The meeting was adjourned at 7.00 p.m

Yogita Patil
Prof. Yogita Patil
IQAC Coordinator



Shandev
Principal
BBA'S Bunts College of Higher Education
(Night College) Julnagar, Navi Mumbai



BOMBAY BUNTS ASSOCIATION'S

BUNTS COLLEGE OF HIGHER EDUCATION (NIGHT COLLEGE)

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Ref.:

Date : 05/04/2018

NOTICE

Date : 05/04/2018

All the IQAC members are informed that there will be IQAC meeting on 10th April, 2018 in the Conference Hall at 5.00 pm. Please be present in time.

The agenda of the meeting is as follow:

1. Formation of IQAC as per UGC guidelines
2. Function of IQAC
3. Formation of department advisory committee
4. Outcome based education – modification of question paper with knowledge level and course objectives.
5. Scheduling of internal audit
6. Checklist for audit of administration department.

Assist. Prof. YogitaPatil

IQAC Coordinator

Dr. S.S. Bhandari
(Principal & Chairperson)

PRINCIPAL

**BBA'S Bunts College of Higher Education
(Night College) Juinagar, Navi Mumbai.**





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Ref.:

Date :

Date: 10.04.2018

As per the National Assessment and Accreditation Council, guidelines **Internal Quality Assurance Cell (IQAC) is constituted in the College for the year 2018 & 2019** with a view to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution and to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. The following members are nominated to the IQAC for a period of two years:-

Sr. No.	NAME OF THE MEMBER	DESIGNATION
1	Prof. (Dr.) S. S. Bhandari	Principal & Chairperson
2	Prof. Yogita Patil	Coordinator
3	Adv. Rathankar V. Shetty (Chairman)	Management Representative
4	Mr. Shridhar K. Shetty (Secretary)	Community Representative
5	Mr. Jayaram Shetty	Industry Representative
6	Mr. Vinod Alva	Member
7	Ms. Komal Patil	Student Representative
8	Mrs. Saritha Poojary	Administrative Officer
9	Mrs. Jyotsna Netake	Internal Member
10	Mr. Dattatraya Bhosale	Internal Member
11	Mr. Gokul Coudhary	Internal Member
12	Mr. Dattatray Godake	Internal Member

Mandem
PRINCIPAL

I/C PRINCIPAL

(Chairman of IQAC)
BBA'S Bunts College of Higher Education
(Night College) Juinagar, Navi Mumbai

Bombay Bunts Association's
Bunts College of Higher Education (Night College),
Juinagar, Navi Mumbai



Minutes of Internal Quality Assurance Cell (IQAC)

Date: 10/4/2018
Venue: Conference Hall
Time: 5.30 p.m.

Members present

Sl no.	Name	Designation
SL NO.	NAME OF THE MEMBER	DESIGNATION
1	Prof. (Dr.) S.S.Bhandari	Principal & Chairperson
2	Prof. YogitaPatil	Coordinator
3	Adv. Mr. Rathankar V. Shetty (Chairman)	Management Representative
4	Mr. Shridhar K Shetty (Secretary)	Community Representative
5	Mr. Jayaram Shetty	Industry Representative
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9	Mr. Dattatray Bhosale	Internal Member
10	Mr. Gokul Coudhary	Internal Member
11	Mr. Dattatray Godake	Internal Member
12	Mrs. Jyotsna Netake	Internal Member

Agenda:

1. Formation of IQAC as per UGC guidelines
2. Function of IQAC
3. Formation of department advisory committee
4. Outcome based education – modification of question paper with knowledge level and course objectives.
5. Scheduling of internal audit

Sr. No.	Subject and Decision
	<p>The Chairman opened the meeting with welcoming and the introduction of the members. The Chairperson discussed about the goals and functions of IQAC as per the guidelines of UGC.</p> <p>Detailed discussions were held towards initiating the process of development of quality benchmarks for the academic and administrative activities of our college. In this regard following decisions were taken.</p>
1	<p>Formation of IQAC as per UGC guidelines</p> <p>The establishment of Internal Quality Assurance Cell (IQAC) by accredited institutions (after the first cycle) is a major step in pushing long-term quality standards. IQAC in any institution is a significant administrative body that is responsible for all quality matters. As per the National Assessment and Accreditation Council, guidelines, Internal Quality Assurance Cell (IQAC) is constituted in the College for the academic year 2017-18 with a view to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.</p> <p>It has been decided that bunts college of higher education will follow the tradition of IQAC and will preserve every documents for the betterment of the institution.</p>
2	<p>Function of IQAC</p> <p>Development and application of quality benchmarks</p> <p>Parameters for various academic and administrative activities of the institution</p> <p>Collection and analysis of feedback from all stakeholders on quality-related institutional processes</p> <p>Organization of inter and intra institutional workshops, seminars on quality</p>

	<p>related themes and promotion of quality circles</p> <p>Documentation of the various programmes / activities leading to quality improvement;</p> <p>Periodical conduct of Academic and Administrative Audit and its follow-up</p> <p>Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC</p>
3	<p>Formation of department Advisory Committee</p> <p>The Academic Quality Advisory Committee was previously known as the Quality Practitioners Forum. Collegiate Council agreed the renaming of the Committee and gave it revised terms of reference in February 2010. This followed implementation of a revised governance structure for the University from August 2008 and a consequent review of the efficacy of the University's committee structure in the autumn of 2009.</p> <p>It has been decided that the same committee members of IQAC will carry the task of advisory committee work. The Committee meets twice a year. The Committee places a strong emphasis on the promotion of enhancement through continuous improvement in quality. Enhancement activity in the last two years has focused on assessment of student performance. Member institutions determine whether and how best to incorporate the outcomes of any discussions into the procedures and practices of their institutions.</p>
5	<p>Outcome based education – modification of question paper with knowledge level and course objectives.</p> <p>The committee suggested that there is need of modification of question paper so we can get some outcome based education. Objectives of the course as well as syllabus should be very clear. Question papers must be prepared based on the current prospective.</p>
6	<p>Scheduling of internal audit</p> <p>Internal auditing is an independent, objective assurance and consulting activity designed to add value to and improve an organization's operations. Mr. Shridhar K Shetty advised the Principal, Quality and quantity of the education to be observed. All kinds of education to be measured and recorded. Every report to be documented. All the members of IQAC applauded the suggestions.</p>

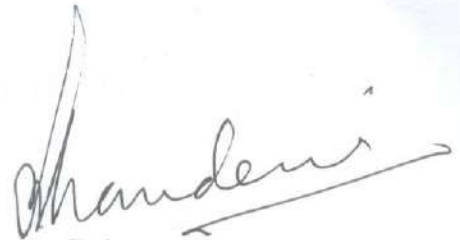
Prof. Yogita Patil, IQAC Coordinator concluded the meeting by expressing the gratitude towards all the members for their active participation, valuable guidance and support.

The meeting was adjourned at 7.00 p.m.



Prof. Yogita Patil

IQAC Coordinator



Principal

I/C PRINCIPAL

BBA'S Bunts College of Higher Education
(Night College) Juinagar, Navi Mumbai

Bombay Bunts Association's

Bunts College of Higher Education Night College Juinagar Navi Mumbai

2018

Internal Quality Assurance Cell (IQAC)

The establishment of Internal Quality Assurance Cell (IQAC) by accredited institutions (after the first cycle) is a major step in pushing long-term quality standards. IQAC in any institution is a significant administrative body that is responsible for all quality matters. It is the prime responsibility of IQAC to initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in an institution or college. The role of IQAC in maintaining quality standards in teaching, learning and evaluation becomes crucial, and the present research is therefore undertaken on a smaller scale to determine the exact status and functioning of IQAC and its outcome.

NAAC has suggested that the college should create two committees as IQAC and QAC in order that they should be continuously trying to enhance their quality within the next five years after they receive the Grade Certificate from NAAC.

IQAC – A senior lecturer with special awareness of quality should be made coordinator of this committee. The coordinator will work and see to it that all the activities of the college will have good quality and submit a report to NAAC at the end of the year..

IQAC will work under the guidance of QAC (Quality Advisory Committee)

Formation of IQAC

1. The Principal will be the Chairman
2. Some selected administrative officers.
3. 3 to 8 teachers
4. 1 to 2 members from the Management Committee
5. 1 to 2 representatives of the LMC
6. Coordinator of IQAC

Functions:

1. Provide criteria of quality
2. Promote quality
3. Organize seminars, conferences, workshops and create quality in them
4. Implement remedial measures for creating quality
5. To represent the efforts of creation of quality
6. To submit annual quality assurance report

The Annual Quality Assurance Report – AQAR

The IQAC has to submit annual quality assurance report at the end of every academic year. this report will have three parts as follows

Part – I

This part has planning of quality development at the beginning of the year. Also the achievement from the planning at the end of the year has to be mentioned.

Part II

The aim of the college and achieving it

New academic activities

Creation of syllabus

Interdisciplinary activities

Organization of seminars, workshops

Research wok

Social work

Library services

Computer , internet training to teachers and students

Help from alumni

Financial help to students

Health services

Progress in sports

Counselling for students

Activities for development of non teaching staff

Other special tasks.

Part-III

Planning for the next academic year

Signature Asst Prof Y.A. Patil

(Name Asst Prof Y.A. Patil)

Coordinator

IQAC

Signature Sr. S. S. Bhandari

(Name Sr. S. S. Bhandari)

Principal

IQAC Chairman